

San Ignacio Golf Estates Homeowners Association
Board Minutes
April 5, 2014

Attending: Board Members Ted Hoeger, Richard Kidwell, Tom Wilsted, Lynn Raby and Floyd White

1. The meeting was called to order by President Ted Hoeger at 10:30 a.m.
2. Approval of February 28, 2014 Board Minutes – Moved by Floyd White/Seconded by Lynn Raby
3. Landscaping/Maintenance – Floyd White
 - a. The Association received a complaint from Stanley Zachary that a palm tree in the SIGE common area was blocking the view from his patio. Floyd White reviewed this with Mr. Zachary and had the lower fronds of the tree trimmed to improve the view.
Action; Mr. White will continue to assess this situation since the board does not want to remove any healthy trees on common property.
4. Treasurer Report – Richard Kidwell
 - a. Presented a current income and expense statement. Budget items are now on track or below planned expenditures
 - b. He indicated that the Association's Indemnity/Errors and Omissions Insurance Policy now required renewal.
Action: Mr. White will review the policy with the insurer, State Farm, to ensure that coverage levels are adequate. He will also see if State Farm has the most competitive rate currently available.
5. SIGE Website
 - a. Richard Kidwell updated the board on his efforts to find a company to create a website using Word Press software. He presented a bid from Laura Bowly Design of Livermore, CA at a total cost of \$3,700. While the board was impressed with her work, it felt that the cost was too high. By a vote of 5-0 it agreed not to accept her bid.
 - b. He also asked the board for its opinion on which Internet domains it preferred of those which are available. The preferred name was SIGEGV.ORG. If that is not available, the second choice was SIGE-HOA.ORG
Action: Mr. Kidwell will purchase a domain name for the association following the board's preferred listing of names.
 - c. The board discussed ways of moving forward to get a new website up and completed. They agreed on the following:
 - i. Board members would attempt to get at least 2-3 additional bids, hopefully at lower costs, from appropriate vendors
Action: Lynn Raby will contact an individual who created a website for another Green Valley HOA. Tom Wilsted will contact Wendy Kopera in Tucson who has done other websites in Green Valley and he will also contact Tanya Bennion who created a professional website for Mr. Wilsted
 - ii. Board members will ask potential vendors whether they use or can use Word Press as the underlying website software or, if not, what software they can use.
 - iii. Tom Wilsted will revise the website categories based on input from board members and others.

- iv. The board will make a decision on website vendors at their May meeting.
6. Review of SIGE regulations and appointments
- a. The board appointed committee chairs for 2014-2015:
 - i. Architecture – Floyd White, Ron White – co-chair
 - ii. Maintenance – Floyd White
 - iii. Audit – Richard Kidwell
 - iv. Nominations – Lynn Raby
 - v. Representative to Green Valley Council – Linda Hoeger, Alternate – Lynn Raby
 - vi. GVR Phone Book Distribution – Doug Teter
 - b. Although SIGE approved the quorum number of 10% for its annual meeting, the addendum to the bylaws was never re-written.
Action: Tom Wilsted will re-write the addendum and share it with the board for comment and approval at the next meeting
 - c. The documents that were created as part of the owner yard maintenance requirements need to be re-written as an addendum to the bylaws. Once these are reviewed by the board, they need to be voted on by the entire SIGE membership
Action: Tom Wilsted will write the addendum and share it with the board for comment and approval at the next board meeting. Once a final version is approved, it will be voted on as part of the annual election process.
 - d. The board discussed whether a code of conduct for board members was necessary based on comments heard at the GVC Legal Affairs Seminar. The board agreed to develop a draft for discussion and review.
Action: Tom Wilsted will take a draft code of conduct that he developed for Green Valley Recreation and rewrite it for SIGE use and this will serve as a beginning discussion point.
 - e. The board expressed concern about finding a better method of announcing SIGE events as well as letting people know about Board and Annual Meetings. Various methods were considered and actual signs were suggested as the best mechanism
Action: Lynn Raby suggested that her husband create two sandwich boards that could be used for notices and indicated he could complete this before they return to Canada.
7. Next Board Meeting – the next board meeting will be on Wednesday, May 14, 2014 at Tom Wilsted's house, 4369 Desert Jewel Loop, at 1:30 p.m. Lynn Raby will participate by SKYPE.
8. The meeting adjourned at 12:00 noon.