

**San Ignacio Golf Estates Homeowners Association**  
**Board Minutes**  
**October 28, 2015**  
**4341 S Royal Lytham**

1. President Floyd White called the meeting to order at 3:00 p.m. Attending were board members Floyd White, Richard Kidwell, Thomas Wilsted, Ann King and SIGE resident Don Mahan. Vice-President Lynn Raby was ill and could not attend.
2. The board approved the minutes of the March 4, 2015 meeting
3. Landscaping/Maintenance - Floyd White
  - a. SIGE resident Don Mahan requested that the board consider installing speed bumps at the intersection of Baltustrol and Golf Estates Drive so that drivers would obey the stop sign. He indicated that he and other residents in that area had had near collisions because of drivers turning that corner without stopping. The board agreed that this was a concern at this intersection as well as at Desert Jewel Loop and Golf Estates Drive and Desert Jewel Loop and Prestwick Drive

**Action: The Board agreed to send out a letter to all SIGE residents reminding them about both the Association speed limit and the need to obey stop signs. This would be a topic of discussion at the annual meeting and the Board would revisit this question of whether to install speed bumps after the annual meeting.**

- b. The board discussed the 2015-2016 Landscape Contract. The contract currently runs through next year. President Floyd White indicated his general satisfaction with the contractor and we have stayed within the current amount budgeted for this year.
4. Treasurer report/activity – Richard Kidwell
  - a. Treasurer Kidwell indicated that the budget was currently on track for FY 2015 except for the payment to repair and resealing of roads. Payment for the road repair came out of reserve funds and was not replaced. The board discussed the need to ensure that funds were available for future repairs and resealing as well as for more extensive repairs in the next 5-7 years. The board discussed raising association dues since they have not increased for the past several years to cover this and other increasing costs.

**Action: The Board approved a \$30.00 per year increase in Association dues that will increase the annual dues payment to \$380.00 per year**

- i. The board discussed whether there was a need to establish any financial penalties for late payment of dues or for failing to maintain yards or other CCR infractions. The board agreed that generally a reminder to members brought about compliance. However, the board did agree to follow past patterns of sending out letters whenever infractions occurred.
- Action: The Board agreed that letters would go out to homeowners who had not paid their dues by the February annual meeting and a fee of \$35 plus 1% per month of the unpaid dues would be charged for anyone not paying their dues by March 1.**

- ii. Assistant Treasurer Ann King provided an update on the movement of SIGE accounting to Quick Books. All data has been transferred and we hope to begin paying bills and sending out dues notices beginning in December 2015.

- iii. Board members discussed the question of how much money should be held in the SIGE reserve account to follow standard accounting practices and Arizona state law.

**Action: Treasurer Richard Kidwell will investigate this issue and bring a report to the next board meeting.**

- 5. The SIGE Annual Meeting will be held on Wednesday, February 17, 2016, at 10:00 a.m. at the Canoa Hills Recreation Center. Floyd White and Richard Kidwell are working on potential speakers.

**Action: The date will be put on the website and an announcement will go out now and again closer to the meeting**

- 6. President Floyd White updated the board on activities at the Green Valley Council. He indicated that their current efforts focused on working with Pima County on identifying roads needing repair and on putting up a website listing GVC approved vendors.

7. Other Business

- i. President White indicated that GVC recommended that SIGE asked homeowners renting out units to provide the names of tenants, their car make and license number and evidence that one of the tenants was at least fifty-five years old.

**Action: President White will contact owners who have rentals to gather this information**

- ii. The old SIGE website is still online and association member are sending mail to that site. The site was supposed to be disabled when the new website was completed.

**Action: Treasurer Richard Kidwell will have the site disabled and removed.**

- iii. The board agreed that another board meeting was needed prior to the annual meeting. They agreed to set a date for early January.

- 8. The meeting adjourned at 4:30 p.m.