**SIGE HOA Special Board of Directors Meeting Minutes**  
September 14, 2023   
1515 W Baltusrol

Green Valley, AZ 85622

**BOARD MEMBERS PRESENT:** Shirley Kassebaum, Sandy Ward, Paul Smith

**MEETING CALLED TO ORDER:** Board Vice President, Shirley Kassebaum called the meeting to order at 4:09 p.m.

**RESIGNATION LETTER:** The group reviewed an email and letter from HOA President, Bob Cook, announcing his resignation from the SIGE HOA Board, which was effective August 26, 2023. According to SIGE HOA bylaws, it is the Board’s responsibility to fill the vacant position, which allows the new appointee to complete the resigning member’s term.

**Action:** Sandy Ward moved to accept Bob’s resignation from the SIGE HOA Board and Shirley Kassebaum seconded; motion carried.

**FILL OPEN BOARD POSITION:** In an effort to reflect the majority of HOA members’ selection for SIGE HOA Board, the group determined that the best course of action was to appoint the person on the March 2023 ballot with the next highest number of votes - John McKune. John was contacted and is willing to serve.

**Action:** Sandy Ward moved to appoint John McKune to the SIGE HOA Board and further to move Shirley Kassebaum, current Vice President to President, and appoint John McKune as Vice President. Paul Smith seconded: motion carried. **Note:** remaining board members keep current roles – Cindy Taylor, Treasurer; Sandy Ward, Secy; Paul Smith, At Large.

**Landscaping:** Paul Smith stated that the landscaping contractors would be contacted shortly to discuss a plan for weed control in common areas. It was noted that improvements to areas discussed for upgrades this summer were unbudgeted items. Those areas include the corner of Desert Jewel Loop and Belfry Court, Desert Jewel Loop, Golf Estates and paint for the entrance on Golf Estates. Due to budget constraints, further improvements are on hold. Board member Ward’s water was used to water new trees planted on Desert Jewel Loop for which she will be reimbursed.

**OTHER ITEMS:**

**Garbage Collection Update:** There was a discussion about the new contract with Republic Services, which went to once a week collection for garbage and recycling on Mondays effective August 1, 2023. It was noted that this creates savings of approximately $4 per month per household. It appears that this discount has not been applied. More research will be done and Republic will be contacted.

**HOA Management Company Reminder from May 2023:**

**Previous Board Action:** A committee will be formed to research other Green Valley HOAs that employ professional management companies and determine the level of satisfaction, fee structures, and solicit other advice. The committee will report back to the board later.

**Adjourn**: There being no further business, the meeting adjourned at 4:40 p.m.