

**San Ignacio Golf Estates Homeowners Association**  
**Board Meeting Minutes Agenda**  
**January 23, 2017**

1. The president called the meeting to order at 4341 Desert Jewel Loop at 1:00 p.m. Attending the meeting were Floyd White, President, Richard Kidwell, Vice-President, Tom Wilsted, Secretary, and Ann King, Treasurer, and Board Member Lynn Raby.

2. Board members approved of minutes of the November 21, 2016 board meeting.

**3. *Landscaping/Maintenance Report***

- a. HOA road repairs are completed. The repair work comes with a one year warranty.
- b. Two board members expressed concern about whether one of the colors in the approved color chart (Serene Thought DE 6324) reflected the color that is on the color chart. At least two owners have used this color.

**Action: President Floyd White will meet with owners of at least one of the owners to see if the house color does match the approved color number. If the color is correct, the board will discuss this further at a future meeting to decide if it wishes to retain this as an approved color.**

- c. The board discussed procedures when transfer companies requested documentation required for owner transfer. Owner transfers require that the HOA let the transfer agency know whether the current owner has any outstanding fees or bills and must let them know if there are any outstanding architectural issues.

**Action: The board agreed that any requests for owner transfers will be shared with all board members. The Treasurer will be responsible for completing this documentation or this will be done by the President in her absence. When such requests are made, a representative of the architectural committee will review the property to ensure that there are no major exterior maintenance issues to meet all HOA architectural requirements.**

**4. *Treasurer report/activity***

- a. The treasurer reported that a new checking account was opened at the BMO Harris Bank. Dues received for 2017 have been deposited into that account. The existing checking and saving accounts at Chase Bank need to be moved.

**Action: President White and Treasurer King will meet with Chase Bank staff to sign appropriate documents to release those funds to move them to the BMO Harris Bank. The HOA's CD will be moved to BMO Harris Bank from Chase Bank when it matures later this year.**

- b. The Treasurer reported that she received 2017 dues from 93 homeowners with only 15 remaining to be paid.
- c. The Treasurer reminded the Board that the transfer fee for houses being sold in the HOA will increase in 2017 to \$120. She indicated that HOA member dues should be reviewed later in the year to see whether an increase will be needed in 2018.

**5. *Discussion Regarding Unleashed Dogs***

- a. Several board members were aware of dogs running unleashed within the HOA. In one case a neighbor's dog attempted to bite a deliveryman and in another an unleashed dog attacked a dog on a leash.

**Action: The board is aware of the name of the owner of the dog who attempted to bite a deliveryman and someone from the board will bring to their attention both county and association rules and laws covering keeping dogs on leashes. The board also agreed to purchase signs to be erected at the HOA entrance indicating that dogs are to be on leashes and that pet owners are**

required to pick up after their pets. The HOA will also add information to the website regarding this issue.

**6. *Planning for the HOA Garage Sale***

**Action:** The Board will bring this issue up at the HOA Annual Meeting to see if there is support for and an HOA wide garage sale. If there is an interest, one will be scheduled in late February or March.

**7. *Potential Support for median renewal via Median Green***

- a. The board discussed the possibility of SIGE HOA sponsoring the renewal of road medians that are adjacent to the entrance to SIGE located on Camino Del Sol. The potential cost of restoring the medians could come from HOA funds and could be offset by donations from HOA residents if there is interest and support.

**ACTION:** The board asked Secretary Tom Wilsted to contact Median Green with questions about costs and potential options. It will add this topic to the Annual Meeting agenda to get input from members and hopes to have a representative at the meeting to answer questions.

**8. *Planning for the SIGE Annual Meeting***

- a. The Board discussed the upcoming annual meeting and items to include.

**Action:** The secretary will create a draft agenda based on issues raised during the meeting and circulate it to all board members for review prior to the meeting in February. The board will provide cookies and coffee at the meeting

**9. Adjournment**

- a. The meeting adjourned at 3:30 p.m.